



Sample: Confidentiality Agreement -

Confidentiality Statement

The purpose of the overdose fatality review (OFR) team is to conduct a thorough review of preventable overdose deaths in [county] to better understand how and why an individual dies as a result of an overdose and to act to prevent other deaths.

To ensure a coordinated response that fully addresses all systemic concerns surrounding overdose deaths, all relevant data should be shared and reviewed by the team, as permitted by law, including historical information concerning the decedent, his or her family, and the circumstances surrounding the death. Much of this information is protected from public disclosure by law.

[State statutes] allow for overdose fatality reviews to remain confidential and can be exempt from the open meeting law. In no case will any team member disclose any information regarding team discussion outside of the meeting other than pursuant to the mandated agency responsibilities of that individual. Failure to observe this procedure may violate various confidentiality statutes that contain penalty. Public statements about the general purpose of the overdose fatality review process may be made, as long as they are not identified with any specific case.

The undersigned agrees to abide by the terms of this confidentiality policy.

Name:

Agency:

Signature:

Date: